



HORNSBY GIRLS HIGH SCHOOL

Excellence in Girls' Education

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Principal: Dr Justin Briggs, B.A, Grad. Dip. Ed, M.Ed, PhD, COGE

14 November 2022

Dear Parents and Caregivers,

Year 7 2023

We are looking forward to meeting you and your child at the **Orientation Day on Tuesday 29 November 2022**. This is quite a busy day during which you will complete enrolment details for your daughter, visit the uniform supplier and attend an Orientation Assembly.

To help ensure that all the enrolment procedures proceed smoothly, the following timetable is presented:

8.15am – 11.00am	ENROLMENT in COLA area
8.00am – 12.00pm	UNIFORMS This will be run by School Locker
8.30am -12.00pm	OFFICE AND SCHOOL BANK
9.00am – 10.00am	HALL Orientation Assembly
10.00am – 11.00am	Tea & Coffee

TOUR OF SCHOOL: This will be conducted in groups after the assembly.

Please Note: The Uniforms, Office and Bank will be closed during the Orientation Assembly.

You will need to present the following documents on the day (if not already provided) to complete your daughter's enrolment:

- Enrolment Form
- Remittance Advice Form
- Australian Birth Certificate, Passport or Permanent Residency documentation (**this cannot be a photocopy**)
- Australian Immunisation Record Statement.

We are looking forward to seeing you on **Tuesday 29 November** and to welcoming your daughter to our school.

Yours faithfully,

Dr J Briggs

Principal